

## **SOCIETY FOR FAMILY HEALTH (SFH), NIGERIA**

### **EXPRESSION OF INTEREST FOR THE SUPPLY OF PROJECT AUTOMOBILE VEHICLES**

Society for Family Health (SFH) was incorporated in 1985 and is one of the foremost Non-Governmental Organisations (NGOs) that provide support to the Nigerian government in key areas of public health including HIV&AIDS prevention, family planning and maternal & child health (malaria, water and sanitation, and diarrhoea control). SFH works with the media to promote behaviour change and healthy lifestyles.

SFH was appointed a Principal Recipient (PR) for the HIV grant, for the private sector component of the New Funding Model (NFM) from the Global Fund to fight AIDS, Tuberculosis and Malaria (GFATM). SFH as a PR is responsible for the Prevention component of the Grant.

**Objective of service:** Supply of sundry automobile vehicles to SFH for use by the Global Fund HIV Project.

In line with achieving the major objective for this mission, SFH invites **interested and reputable companies** to express interest for the supply and delivery of automobile vehicles below;

#### **Two (2) units only – Toyota Prado 4WD vehicles**

**All the vehicles are to be delivered in SFH Head office Abuja at 8 Port Harcourt Crescent, Off Gimbiya Street, Area 11, Garki, Abuja.**

Potential suppliers will be required to meet all the Prequalification/Eligibility criteria listed below to qualify for the next stage of the process.

#### **(A): Prequalification/Eligibility Criteria**

To be eligible for consideration, interested organisations must provide evidence of:

- (1) Execution of similar job(s) in the past.
- (2) Tax payment within the jurisdiction the company is located, for the years. 2013, 2014 & 2015.
- (3) Accreditation as a licensed dealer of vehicle offered.
- (4) Ability to provide full manufacturer's warranty in Nigeria, for vehicles offered.
- (5) Sales offices and workshops guaranteed by vehicle manufacturer.
- (6) Documented capacity to provide after sales support for the vehicles offered including availability of replacement parts in workshops.

**Prequalification Process:**

- (a) A technical panel will review the submitted prequalification documents.
- (b) At this stage, a 'yes' or 'no' qualifier will be used to rate all the points above, and companies with a 'yes' response against all the points above will be considered for the commercial bid stage.

**Attention:**

- (1) This advertisement shall not be construed as a commitment on the part of SFH to appoint any company nor shall it entitle any company to claim any indemnity from SFH.
- (2) All costs incurred by bidders as a result of this process and any subsequent requests for information shall be borne by the bidding organizations.
- (3) Interested bidders may obtain further information via the e-mail address: [gfhivehl@sfhnigeria.org](mailto:gfhivehl@sfhnigeria.org). Such information should be requested no later than 17<sup>th</sup> March, 2017

**Submission of Application/Closing Date:**

One envelope containing the completed Pre-qualification submissions (in hard copies) must be sealed and clearly marked “**GFHIV VEHICLES / SFH-17**” on the top right corner of the outer envelope.

If the envelope is not sealed and marked as required, SFH will assume no responsibility for the misplacement, or premature opening of the submissions; and this may constitute grounds for declaring the submission non-responsive.

This sealed envelope containing hard copies of the submission should be addressed to:

**The Head, Procurement Division,  
Society for Family Health (SFH)  
8 Port Harcourt Crescent  
Off Gimbiya Street,  
Area 11, Garki, Abuja**

**Note:**

The documents should be hand-delivered or sent by courier to the above address.

The closing date for receiving the application is **24<sup>th</sup> March, 2017**. **Any application received after the stipulated closing date will not be accepted.**

